



Position:	MESSENGERS SUPPORT WORKER
Location:	Tuggeranong Arts Centre
Employment Type:	Part-time (one year, renewal dependent on funding)
Classification & Level:	Social, Community, Home Care and Disability Services Industry Award 2010 - Social and Community Services Employee Level 3.3-4 (depending on qualifications and experience)
Hours:	60 hours per fortnight Occasional work required outside of normal working hours and on weekends
Direct Supervisor:	Messengers Manager
Attitudes and Values:	Understanding of and commitment to the strategic objectives and values of the organisation

OVERVIEW

Tuggeranong Arts Centre was established in 1998 and is managed by the Tuggeranong Community Arts Association. Its programs centre on building audiences to engage and participate in the arts so that is a place where everyone is welcome. It presents a vibrant program of activities that cover several artforms – with key programs Fresh Funk and Messengers focusing on young people.

OUR VISION: A vibrant connected and creative Tuggeranong community.

OUR MISSION: To be an inclusive and welcoming organisation which promotes and fosters diverse creative opportunities, connecting and engaging our community and visitors with the arts.

OUR VALUES: • Ethical • Inclusive • Respectful • Collaborative

RESPONSIBILITIES:

The Messengers Support Worker is responsible for delivering TAC's arts-based early intervention and support program for young people and their families. The program uses a social prescription model and facilitates voluntary non-clinical arts groups for young people aged 10 – 25 years who are disengaging from school and their community and experiencing mental ill-health. This role supports and delivers group workshops and case work.

Supported by



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Tuggeranong Community Arts Association is a not-for profit incorporated association registered with the Australian Charities and Not-for-profits Commission. ABN: 66461861538

Tuggeranong Community Arts Association acknowledges the traditional custodians of the land where we gather, work and create, the Ngunnawal and Ngambri people.

We respect that this is Country upon which language, arts and culture has been shared and practised for thousands of years.

DUTIES:

Working to the objectives of the Tuggeranong Community Arts Association's Strategic Plan, the duties include but are not restricted to the following:

- Under direction of the Messengers Manager, deliver arts-based support programs for vulnerable children, adolescents and families working collaboratively with artists and TAC staff.
- Engage with program participants, building professional relationships, and adopt case work and case management strategies including incidental counselling. Mental Health First Aid and Risk Assessment, where necessary.
- Working closely with the Messengers Manager, plan and facilitate regular debriefing sessions with other staff involved in delivering Messenger programs
- Conduct necessary program administrative duties and liaise with stakeholders and assist in the coordination of events when required.
- Ensure that the Messengers Program adheres to relevant TCAA policies and procedures, particularly focusing on Child Safe obligations.
- Assist in the supervision and training of staff to support students within the program.
- Foster and support a culture of strong collaboration and sharing across all areas of program delivery including working closely with the TAC team, liaising with the TAC Communications team to promote and market the Messengers program.
- Administer and score evidence-based psychometric tools to evaluate program outcomes
- Implement best practice risk management and WHS systems across the Messengers program
- Other duties as directed by CEO or Program Manager.

PERSONAL ATTRIBUTES:

The Messengers Support Worker is part of a small creative team who:

- Is committed to diversity, equity and inclusion
- Has experience in collaborative practice and positively engages with artists and our stakeholders
- Works effectively under pressure in a fast paced office, managing competing tasks and meeting deadlines
- Has an ability to act professionally, maintain confidentiality and act with discretion.
- Has an approachable and friendly communication style.

KEY SELECTION CRITERIA:

1. Relevant qualifications and/or demonstrated experience in community sector or youth work.
2. Excellent written and verbal communication skills, with the ability to communicate effectively to a wide and diverse range of peoples, internal and external stakeholders, and in particular young people.
3. Demonstrated time management skills with a high attention to detail and the ability to manage competing priorities.

4. Demonstrated ability to manage challenging behaviours or complex needs presentation within a vulnerable cohort.
5. Demonstrated high level computer skills, including familiarity with Microsoft Office.
6. Excellent interpersonal skills; capacity to work independently, but able to interact with staff at all levels, and to work effectively as part of a team.

Desirable

1. Familiarity with the use psychometric tools and data analysis
2. Experience with group work
3. Interest in the arts

Other requirements:

1. A current ACT Working with Vulnerable People clearance
2. A current First Aid certificate or be prepared to undertake relevant course